

INDEPENDENT REMUNERATION PANEL
WORK PROGRAMME FOR THE 2008/9 REVIEW

| Date | Meeting/Event | Action/Information |
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| 7 November 2008 9.30am morning-only session 1st meeting | Panel meet to <ul style="list-style-type: none"> • appoint Chair • receive feedback from SE Regional Meeting • consider work programme and the format of the 2008/09 review | Panel members to attend |
| November/December 2008 SURVEY | Officers prepare electronic survey for <ul style="list-style-type: none"> • circulation to all councillors before the Christmas break | Panel members to comment and agree proposed questionnaire prior to circulation |
| 12 January 2009 Survey responses | Deadline for survey responses | Officers to collate information received |
| 16 January 2009 9.30am King's House morning-only session 2nd meeting | Panel meet to <ul style="list-style-type: none"> • receive initial survey results and discuss ideas/requirements • discuss draft work programme set by officers | Panel members to attend |
| 6 February 2009 9.30am King's House morning-only session 3rd meeting | Panel consider <ul style="list-style-type: none"> • further survey results • draft information report to Governance Committee/Council Panel meet <ul style="list-style-type: none"> • Leader of the Council | Panel members to attend 10.00 – 10.30am |
| 10 March 2009 report to Governance Committee | Panel submits information report to Governance Committee | For information only/Chair to attend (?) |
| 19 March 2009 report to Full Council | Panel submits information report to Full Council | For information only/Chair to attend (?) |

| Date | Meeting/Event | Action/Information |
|---|---|--------------------------------|
| 27 March 2009 9.15am all-day session King's House 4th meeting | Panel meet with <ul style="list-style-type: none"> • Deputy Leaders with/out portfolio • Individual Cabinet Members Panel receive evidence of the levels of SRAs paid by other authorities | Panel members to attend |
| 17 April 2009 9.30am all-day session King's House 5th meeting | Panel meet with <ul style="list-style-type: none"> • O&S Chairmen and their Deputies Panel to receive <ul style="list-style-type: none"> • Evidence of the levels of allowances paid to O&S Chairmen and their Deputies in other local authorities | Panel members to attend |
| 6 May 10.00am – 3.30pm | Unitary Authorities' IRP and Officers' all-day networking event hosted by Brighton & Hove | Panel members to attend |
| 19 June 2009 9.30am all-day session King's House 6th meeting | Panel meet with <ul style="list-style-type: none"> • Regulatory Chairmen and their Deputies Panel receive <ul style="list-style-type: none"> • evidence of the levels of allowances paid to Regulatory Chairs and their Deputies in other local authorities | Panel members to attend |
| 24 July 2009 morning-only session King's House 7th meeting | Panel meet with <ul style="list-style-type: none"> • Leader of the Opposition • Deputy Leaders of the Opposition • Convenor/Leader of Minority Group • Leader of Liberal Democrat Group • Independent Member | Panel members to attend |
| August | Summer break – no meeting | |

| Date | Meeting/Event | Action/Information |
|--|---|---------------------------|
| September (date tbc) half-day session 8th meeting | Panel meet with <ul style="list-style-type: none"> • Chairman of Standards Committee to consider level of Co-optee's Allowance • A group of backbench councillors | Panel members to attend |
| October/November (date tbc) morning-only session 9th meeting | <ul style="list-style-type: none"> • Panel invite councillors to attend to discuss Child and Dependant Carers' Allowances | Panel members to attend |
| January 2010 (date tbc) morning-only session 10th meeting | <ul style="list-style-type: none"> • Panel invite councillors to discuss travel and subsistence allowance. • Panel discuss first draft report | Panel members to attend |
| February 2010 (date tbc) morning-only session 11th meeting | Panel finalise report for submission to | Panel members to attend |
| 9 March 2010 | IRP Report to Governance Committee | Chair to attend |
| 18 March 2010 | IRP Report to Full Council | Chair to attend |

